

WARREN TOWNSHIP SCHOOLS

Board of Education Meeting *January 6, 2020 * 7:00 PM
Warren Middle School

I. Call to Order and Statement by Board Secretary Patricia Leonhardt

Re: Chapter 231 P.L. 1975: "The adequate notice of this regular meeting as required by the Open Public Meetings Act was provided by the posting, mailing/delivery, and filing of this notice on January 8, 2019. This notice was on that date posted on the bulletin board in the Township Office, sent to the Courier News, the Echoes-Sentinel and TAP into Warren, and filed with the Township Clerk of the Township of Warren, all in accordance with the requirements of the Open Public Meetings Act."

II. Pledge of Allegiance

III. Election Results

For entry into the minutes, Mrs. Leonhardt provided the Somerset County Clerk certified results of the Annual School Election, held on November 5, 2019:

Warren Township - Three (3) Three Year Board of Education Seats

- Mark Bisci
- Lisa DiMaggio
- Patricia Zohn

IV. Oath of Office

- The Oath of Office will be administered to Mr. Bisci, Mrs. DiMaggio and Mrs. Zohn by Mrs. Leonhardt.

V. Roll Call

___Aaron Bellish	___David Brezee	___Ayanna Taylor-Venson
___Christian Bellmann	___Lisa DiMaggio	___Patricia Zohn
___Mark Bisci	___Marc Franco	

VI. Election of Board Officers

A. President: _____

The newly elected Board President will preside over the remainder of the meeting.

B. Vice President: _____

VII. Annual Reorganization Action Items

A. Policies

RESOLVED, the Board of Education approves adoption of current Board Policies & Bylaws for the Calendar Year 2020.

B. Service Appointments

RESOLVED, the Board of Education approves the following:

1. The Echoes-Sentinel as the official school district newspaper for the Calendar Year 2020.
2. The Courier News and Star-Ledger as official alternate newspapers to be used in lieu of the Echoes-Sentinel, when necessary, for the Calendar Year 2020.
3. TAP into Warren and the Echoes-Sentinel (online version) as official electronic news sources for the Calendar Year 2020.
4. The appointment of Cleary Giacobbe Alfieri Jacobs, LLC (non fair and open) as Board Attorneys for the Calendar Year 2020 at the following hourly rates:
 - a) \$160 - Partner
 - b) \$155 - Counsel
 - c) \$150 - Associate
 - d) \$90 - Law clerks and paralegals
 at an approximate total cost not to exceed \$64,000.
5. The appointment of Parette Somjen Architects, LLC as the architect of record (non fair and open) for the Calendar Year 2020, at an approximate total cost not to exceed \$20,000, at the following hourly rates:
 - a) Principal \$165
 - b) Partner \$165
 - c) Director \$155
 - d) Senior Associate \$155
 - e) Associate \$144

and additional rates and terms as specified in the contract.

C. Board Meeting Dates

RESOLVED, the Board of Education approves the following list of meetings for the Calendar Year 2020.

WARREN TOWNSHIP BOARD OF EDUCATION 2020 MEETING SCHEDULE

(NOTE: All meetings will be held on a Monday in the Library at the Middle School unless otherwise noted)

DATE	TIME
January 6, 2020 REORGANIZATION	7:00pm
January 27, 2020	7:00pm
February 10, 2020	7:00pm (at MH)
February 24, 2020	7:00pm (at WS)
March 9, 2020	7:00pm
March 23, 2020	7:00pm (at CS)
April 13, 2020	7:00pm (at ALT)
April 27, 2020	7:00pm
May 11, 2020	7:00pm
June 8, 2020	7:00pm

June 22, 2020	7:00pm
July 20, 2020	4:00pm
August 17, 2020	7:00pm
September 21, 2020	7:00pm
October 5, 2020	7:00pm
October 19, 2020	7:00pm
November 2, 2020	7:00pm
November 16, 2020	7:00pm
December 14, 2020	7:00pm
January 4, 2021 REORGANIZATION	7:00pm

D. Board Member Code of Ethics

RESOLVED, the Board of Education acknowledges that each Board Member has received a copy of the Code of Ethics as follows:

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policy making, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the Superintendent.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the Superintendent and will act on such complaints at public meetings only after failure of an administrative solution.

E. District Mission Statement

RESOLVED, the Board of Education readopts the district's mission statement as follows:

"The mission of the Warren Township School District is to provide, through a safe, nurturing yet challenging environment, all students with an outstanding education that engages students and fosters academic excellence, healthy social and emotional development, and a lifelong passion for learning."

- F. Appointments
1. The election of _____ as Board Representative to the NJSBA Delegate Assembly for the Calendar Year 2020 and the election of _____ as the alternate.
 2. The election of _____ as the Board Representative to the Somerset County Educational Services Commission for the Calendar Year 2020 and the election of _____ as the alternate.
 3. The election of _____ as Board Representative to the Watchung Hills Municipal Alliance Committee for the Calendar Year 2020 and the election of _____ as the alternate.
 4. The appointment of the Superintendent of Schools as the Board Representative to the Morris Union Jointure Commission Board of Education for the Calendar Year 2020.
 5. The appointment of the Superintendent of Schools and Board of Education president as liaisons to the Warren Township committee.
- G. 2020-2021 School Year Tuition Rates
RESOLVED, that the Board of Education approves the following as the 2020-2021 tuition rates.
- Kindergarten- Grade 5: \$12,485
 - Grades 6 - 8: \$14,566
- H. 2020-2021 School Year Tuition Rates for Employees' Children
RESOLVED, that the Board of Education approves the following as the 2020-2021 tuition rates for children of staff members.
- Kindergarten- Grade 8: \$4,162

*****End of Reorganization Items*****

- VIII. Minutes
- RESOLVED, that the Board of Education approves the public and private session minutes of the December 16, 2019 Board Meeting.

IX. Correspondence and Information

· HIB Information

Total # of Investigations:

0

Total # of Determined Bullying Incidents:

0

· Suspension Report

In School:

2

Out of School:

0

· Fire Drills

ALT

December 10

Central

December 5

Mt. Horeb

December 12

Woodland

December 6

Middle

December 13

· Security Drills

ALT

December 16
Active Shooter

Central

December 17
Active Shooter

Mt. Horeb

December 16
Active Shooter

Woodland

December 16
Active Shooter

Middle

December 11
Active Shooter

- X. President's Remarks
- XI. Superintendent's Remarks - Dr. Matthew Mingle
- XII. Presentations
- XIII. Discussion
- XIV. Committee Reports
- XV. Public Commentary (agenda items only)

Note on public input at BOE meetings: Board Policy #0167, adopted on June 18, 2018, provides for public participation in Board of Education meetings. Such participation is governed by the following rules:

1. A participant must be recognized by the presiding officer and must preface comments by an announcement of his/her name, address, and group affiliation, if applicable;
2. Each statement made by a participant shall be limited to three minutes' duration. If necessary, the public comment portion of the meeting may be extended fifteen minutes with Board approval;
3. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
4. All statements, questions, or inquiries shall be directed to the presiding officer and any questions or inquiries directed by a participant to another Board member shall be redirected to the presiding officer who shall determine if such statement, question, or inquiry shall be addressed by the presiding officer on behalf of the Board;

The portion of the meeting during which participation of the public is invited shall be limited to fifteen minutes (limit may be adjusted at the discretion of the presiding officer as circumstances dictate).

XVI. Items for Board Consideration/Action

The Superintendent recommends that it be:

A. Education

A.1. HIB Report

RESOLVED, that the Board of Education approves the HIB Report submitted by the Superintendent for the period ending on December 16, 2019.

A.2. Out-of-District Placement

RESOLVED, that the Board of Education approves the out-of-district placement for Student #6951876656, to Hunterdon Preparatory School beginning on January 2, 2020 through June 30, 2020, at a cost not to exceed \$27,988.20.

A.3. Bedside Instruction

RESOLVED, the Board of Education approves the bedside instruction through Professional Educational Services, Inc. for Student #4137825245, beginning December 19, 2019, at an hourly rate of \$50, at a cost not to exceed \$3,000.

B. Finance/Operations/Transportation

B.1. Payment of Bills

RESOLVED, that the Board of Education approves the payment of bills for the

period December 17, 2019 through December 31, 2019 in the amount of \$1,507,144.65.

B.2. Travel Approval

Whereas, in accordance with State of New Jersey School District Accountability Act (A-5) and the Warren Township Schools' Policy 6471-School District Travel, travel by school district employees and Board of Education members must be approved in advance.

Now Therefore Be It RESOLVED, the Warren Township Schools Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable:

Name	School	Workshop/ Conference	Location	Month/Yr	Cost
Michael Pate	B&G	New Jersey School Buildings and Grounds Association Expo 2019	Atlantic City	Mar 2020	\$263

All of the above travel has been approved by the Superintendent. The School Business Administrator shall track and record these costs to

C. Personnel/Student Services

C.1. Substitute Teacher

RESOLVED, that the Board of Education approves the following to be appointed as a substitute teacher for the 2019-2020 school year.

Name
Jan Cooper

C.2 Summer Fun Positions - 2020-2021

RESOLVED, that the Board of Education approves the following Summer Fun/ESY positions for the 2020-2021 school year.

Name	Position	Location	Salary
Meryl Lettire	Summer Fun/ESY Principal/Supervisor	MH	\$15,738

C.3. Salary Adjustment

RESOLVED, that the Board of Education hereby approves a salary adjustment for Darlene Nardi, Payroll Administrator, to \$70,000 (prorated), effective January 1, 2020, to reflect changes to job responsibilities.

XVII. Unfinished Business

XVIII. New Business

XIX. Public Commentary (any topic)

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XX. Executive Session

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss:

specific prospective or current employees unless all who could be adversely affected request an open session

Action will not be taken upon return to public session;

the length of the meeting is anticipated to be approximately 15 minutes; and be it

FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

XXI. Adjourn

2019-2020 Board Goals

1. Negotiate successor collective bargaining agreements with the WTAA and WTEA.
2. Adopt a five-year capital improvement plan.
3. Adopt a strategic plan.

2019-2020 District Goals

1. Develop programs and practices that support each student and staff member in learning about and practicing a lifestyle that is socially, emotionally, and mentally healthy.
 - Whole Child connection - Healthy, Safe, Supported
2. Implement consistent safety and security procedures and practices throughout the district.
 - Whole Child connection - Healthy, Safe
3. Collaboratively develop a strategic plan with community stakeholders by Spring 2020.
 - Whole Child connection - Healthy, Safe, Engaged, Supported, Challenged